

# Dolores Library District

## Bulletin Board Policy

As an educational and cultural institution and as part of its public service, the Library welcomes announcement of interest, information, and enlightenment to the community through bulletin board announcement in the designated bulletin board area of the Dolores Public Library.

1. Approval for all bulletin board announcement rests with the Library Director or appointed designee(s). Unapproved materials will be disposed of at the Library's discretion.
2. Eligibility and Space Availability Bulletin board materials may be provided by the Library or other nonprofit organizations, community groups, individuals, or governmental agencies. Bulletin board display space is available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting this service.
3. Limitations
  - Bulletin board material is limited to the size of the bulletin board display space area.
  - Bulletin board material cannot be placed on top of another display item and must maintain a neat and orderly appearance.
  - Bulletin board materials may not be placed in the "area designated for library use."
  - Bulletin board material will be removed once the event has expired or at the end of each calendar month.
  - Each piece of bulletin board material must be dated, include a sponsorship line, i.e. name of organization, group, agency, or individual, and a phone number (if phone is available).
4. Distribution or posting of materials by the Library does not necessarily indicate the Library's endorsement of the issue or events promoted by those materials.
5. All bulletin board display materials are offered to the Library on a voluntary, non-fee basis.
6. The Library assumes no liability in the event of damage, destruction, or theft of the bulletin board display.
7. The Library does not allow soliciting or the sale of goods or service by members of the public in the library building, on the grounds, or in the parking lot. The only merchandising activities permitted are Library or Friends of the Dolores Library sponsored sales or activities.

Adopted 3/2007

Revised 6/2022