

# Dolores Public Library

## Display Policy

It is part of the Dolores Library District's function to provide access to intellectual and cultural resources. Displays, therefore, fulfill an integral part in the total program of our public service. Displays may be planned to direct the public's attention to materials and services of the Library itself, or to give exposure to works of artisans and artists.

The Dolores Library District takes no responsibility for any art objects or materials left for display; however, the Library will take all reasonable precautions to ensure the safety of the display materials even though the library does not have security guards employed on location. The materials will be on public display in a room that is open to all ages. Owners of display objects must sign the display release form. All displays are for a limited time depending on the nature of objects. The owner is responsible for delivering and picking up items by the dates promised on the release form.

Although prices may be posted, transactions for the purchase of displayed items shall be directly between the purchaser and the exhibitor or their official agent. The District shall receive no fees, commissions, or other remuneration in connection with the sale of displayed items. Material which is sold during its display may be removed after the exhibit time period is over. Due to security and lack of staff to oversee the exhibition area, adding and deleting items from the display would be very difficult for library staff to supervise.

The enjoyment of library displays by patrons is a matter of individual choice. Any patron who resides within the Dolores Library District and is in good standing may object to displays found within the library. A patron cannot, however, exercise censorship or restrict access to these displays for others. Patrons may challenge a display by completing the Request for Reconsideration form, which is open to review under the Colorado Open Records Act. Only forms filled out in full by district residents will be given full consideration and review. A resource may only be reviewed once every two years.

Procedure for reconsideration of material:

- Patron will request a Request for Reconsideration Form
- Patron will be confirmed as a district resident and then be given the form and a copy of the Dolores Library District Display Policy.
- Once the Reconsideration form is submitted, the Library Director will acknowledge this by sending the patron a written response. The response will state the time frame for future action (i.e. date the request was received, when a decision can be expected, and/or the date of next Board of Trustees meeting, if appropriate).
- While the display is being reviewed it will remain available to other patrons.

- The Library Director will evaluate the reconsideration request and make a decision, and a formal written response will be given to the patron regarding the request.
- In the event that the patron is not satisfied with the decision, they may appeal by making a written request to the President of the Dolores Library District Board of Trustees. Upon receipt, the Board President will review the request for appeal and may form an ad hoc subcommittee of the board at the next official Library Board meeting to investigate the request further. The Board of Trustees will provide a written response to the request within 45 days of receiving the request for appeal and/or forming said committee. If the appeal is successful, then the library in coordination with the board will decide what action should be taken regarding the display. Once a decision is rendered by the Board of Trustees, the same resource will not be reconsidered for at least two years.

**Adopted 3/2004, Revised 5/2006, Revised 6/2022, Revised 12/2024**