

Dolores Library District Display Policy

It is part of the Dolores Library District's function to provide access to intellectual and cultural resources. Displays, therefore, fulfill an integral part in the total program of our public service. Displays may be planned to direct the public's attention to materials and services of the Library itself, or to give exposure to works of artisans and artists.

The Dolores Library District takes no responsibility for any art objects or materials left for display; however, the Library will take all reasonable precautions to ensure the safety of the display materials even though the library does not have employed security on location. The materials will be on public display in a room that is open to all ages. Owners of display objects must sign the display release form. All displays are for a limited time depending on the nature of objects. The owner is responsible for delivering and picking up items by the dates promised on the release form.

Although prices may be posted, transactions for the purchase of displayed items shall be directly between the purchaser and the exhibitor or their official agent. The District shall receive no fees, commissions or other remuneration in connection with the sale of displayed items. Material which is sold during its display may be removed after the exhibit time period is over. Due to security and lack of staff to oversee the exhibition area, adding and deleting items from the display would be very difficult for library staff to supervise.

Adopted 3/2004

Revised 5/2006

Revised 6/2022

**DOLORES LIBRARY DISTRICT
ARTWORK/MATERIALS DISPLAY RELEASE FORM**

I, _____, hereby release Dolores Library District, the Dolores Library District Board of Trustees, and all personnel of the Dolores Library District from any liability connected with the display of my artwork and/or materials at the library. I understand that the library will take all reasonable precautions to ensure the safety of the artwork/materials. The artwork/materials will be on public display in a room that is open to all ages. The artwork/materials will not have full-time supervision due to the fact that library staff may be busy assisting library patrons. The Library does not employ security personnel.

I will deliver the artwork/materials to the library on _____,
_____, and pick it up on _____, _____.

Owner's Signature

Date

Email Address

Phone Number

Received by staff person _____

Date: _____