

Dolores Library District Board Meeting

June 11, 2024

Call to Order: President Sandy Jumper called the Board Meeting to order at 6:07 p.m.

Board Members Present: Correen Becher, Jeanne Becker, Gina Hernandez, Hassan Hourmanesh, Beth Mitchell (via phone), and Tamara Woodbury (arrived at 6:50)

Board Members Absent: None

Director: Sean Gantt

Guests: None

Agenda and Minutes:

Upon Sandy's request, Gina made a motion to approve the agenda and May minutes as presented. Jeanne seconded, and the motion carried with a vote.

Correspondence and Communications:

Sean shared a letter he had written to verify hours Dr. Annette Kearl performed for the Library. He also included a letter he wrote to a patron who had been causing concerns among the Library staff clarifying the concerns and explaining consequences if the problems continue.

Financials:

1. Expenditures: Hassan asked why the trash service is so expensive. Sean explained Waste Management charges businesses more, the size of the container is much larger than for a home, and the garbage is collected more often. He said other trash services are about the same cost. Sean also noted there was no bill from NetForce PC for May, so the second payment in April would have been the May payment.
2. P&L: The property tax revenue amount does not include the backfill received from the County. Hassan asked why so little has been spent on Periodicals and Adult Programs. Sean said he's not been renewing many periodicals because they rarely get used, and there have been few adult programs this year that have had expenses. Correen noticed a small difference in the Utilities account. Sean said the Atmos ACH payment was miscoded, but he fixed it when he noticed the discrepancy.
3. Balance Sheet: There were no questions or concerns by Board members.
4. Sandy asked for a motion to approve the financials. Jeanne moved to approve the May payroll, bills, and financial reports. Hassan seconded the motion which passed when voted upon.

REPORTS

Learning Moments:

None

Director's Report:

The primary topic Sean presented was the struggles he is having hiring someone to fill the Youth Services position even at full-time. He will keep trying, and the staff is stepping up to keep the summer reading program going smoothly. He finalized two grants, and received another through e-Health Innovations. Meetings he spoke about were the Safe Spaces meeting, his meeting with Ellen Werner from the school, and the CPLD Retreat in Grand Junction. Sean also showed the Board the numbers he presented at the CLiC & Connect Conference in April.

Finance Committee:

Did not meet

Strategic Plan Update:

None

UNFINISHED BUSINESS

Amend Meeting Room Policy:

Sean presented a final copy of the new policy for the meeting room. He highlighted the sentence about using the meeting room for private/confidential meetings, and asked the Board how closely he should monitor people who might be earning money while using the room. The second paragraph clearly states the Library's position, but the staff cannot be eavesdropping on people using the space.

Tamara made a motion to approve the new meeting room policy as presented. Gina seconded, and the motion carried upon a vote.

NEW BUSINESS

Resolution 2024-05 Resolution to Adopt Amended Budget:

Discussion to amend the budget was held during the Public Hearing. Gina made a motion to approve Resolution 2024-05, Resolution to Adopt Amended Budget. Beth seconded the motion which carried upon a vote. The Resolution form was passed to each Trustee present for their signature. Sean will forward it to DOLA as required.

Review By-Laws:

Sandy asked if anyone had something they felt needed changed in the By-Laws. Sean noted the By-Laws have been reviewed and revised five times in the last four years. No suggested revisions were made.

Review Draft Inter-Governmental Agreements with Dolores School Board and Dolores Town Board:

Sean has prepared an agreement he wants to present to both the Dolores Town Board and the Dolores School District Board regarding the appointment of Trustees to the Library District. He said there was no formal agreement in his records regarding this procedure and felt it necessary that all the interested parties sign off on it. A short discussion evolved which the Board agreed this is a reasonable thing to do. Sean will prepare a final draft and present it to each of the Boards of the Town and the School.

Date of Next Meeting:

After a short discussion, it was agreed to cancel the July 9th meeting unless something important comes up.

Adjourn:

With no other business before the Board, Sandy adjourned the meeting at 7:22 p.m.

PROPOSED TOPICS FOR NEXT MEETING: August 13, 2024 at 6:00 p.m.

1. Review Strategic Plan Goal
2. Review Collection Policy

Prepared by Correen Becher, Secretary